

**ARCHIVAL POLICY**



# Dhruv Consultancy Services Limited

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## I. PREFACE

- a. This Policy is framed in compliance with the Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as "Regulations") for archival of Information / events disclosed on the website of the Company.
- b. This Policy aims to ensure the preservation and availability of the Documents of the Company after their required regulatory preservation period for any legal, administrative, and historical purposes, in respect of Documents which are hosted on the website of the Company

## II. POLICY

In line with the Company's "Policy for determination of Materiality of Events or Information", the Company shall disclose all such events to the Stock Exchanges and such disclosure shall be hosted on the website of the Company for a period of 5 years, from the end of the financial year in which the said disclosure was made, and thereafter the same be archived so as to be available for retrieval for such period as may be decided by the Management of the Company.

## III. AMENDMENTS TO THE POLICY

The Company is committed to continuously reviewing and updating our policies and procedures. Therefore, this policy is subject to modification. Any amendment of any provision of this policy shall be carried out by persons authorized by the Board in this regard.

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For Dhruv Consultancy Services Limited

  
Director/Authorised Signatory